



Friday, 17 July 2020

Dear Parents/Carers,

September 2020

I would like to take this opportunity to introduce myself as the new Assistant Headteacher for Behaviour and Standards at Meden School. I am looking forward to meeting you all soon and supporting our students in achieving their goals and aspirations. Whilst I appreciate this year has been challenging for us all, returning to school in September is a big step back to a form of normality. We are truly looking forward to welcoming all of our students back to school in September and, whilst it is clear our students take great pride in their appearance in school, in summary our expectations remain that:-

- School shoes should be black and of a formal type, trainers are not permitted.
- The Meden blazer and tie should be worn at all times unless instructed otherwise by a member of staff.
- Outside coats must not be worn indoors and should be taken off as soon as students enter the building. Hoodies are not to be worn as coats and will be confiscated.
- Trousers should be tailored, full length and not skin tight.
- Skirts should be knee length at all times.
- Only natural hair colours are allowed.
- No facial piercings are allowed (such as; nose piercings, ear bars and tongue bars) and this includes 'clear/see-through' jewellery. Rings are **not** permitted and only one pair of stud earrings can be worn.
- Subtle make-up can be worn at KS4 (Yrs. 10 & 11) only.
- No fizzy drinks or energy drinks are allowed on the school site and will be confiscated.
- Helmets to be worn by all students arriving at school on their bikes or scooters, for their own safety. Home will be contacted and students prevented from using these if this is not adhered to.

**Should you have any questions or concerns relating to your child's uniform, please do not hesitate to contact their Head of Year, who will be happy to help.**

Our expectations regarding the use of mobile phones by students across the school site remain unchanged. On arrival at school, students should ensure their phone is turned off and placed in their bag or a secure pocket. Should you need to contact them during the school day please contact the school reception staff who will relay any important messages. School will not be held responsible for any loss or damage should students decide to bring these into school.

The importance of your child attending school on a regular and consistent basis cannot be understated, with their achievement in school firmly being linked to good attendance. We will continue to manage this in line with Government guidance. Any absence should continue to be reported, each day, to the school Attendance Officer. Guidance on requests for a "leave of absence"

can be found on the school website. The importance of punctuality in September, considering the revised school start timings, is imperative and your support with this is appreciated.

On their return, we will provide each student with the essential equipment listed below free of charge and we ask that students ensure they bring this with them to every lesson:

- Pencil Case
- Blue/black pen (x2)
- Pencil
- Ruler
- Rubber

Students will be able to purchase further equipment in school should they lose anything. Tutors will ensure students have the correct equipment with them at the start of each day. As students will be prohibited from sharing equipment in September, due to revised regulations, it is imperative they have this with them every day. Should students repeatedly forget it, we will consider issuing them with a sanction.

Student planners will be issued to all students on their first day back. These are an essential piece of equipment and are central to the communication between school and home. Every student must bring their planner to school every day and the planner must be out, on the desk, throughout the lesson. Students must look after their planner, carrying them in their school bag to avoid any damage. Could you please ensure planners are reviewed daily and signed each week where indicated.

Since accepting the role, I have been overwhelmed by the welcome I have received from all the students and members of staff at Meden. I am excited about meeting you all in September. As a new member of staff, I was drawn to Meden by the high expectations and desire to 'work hard' and 'be kind'. This sentiment will be at the heart of the expectations I have for our students and myself, as I believe this will ensure we achieve what we are capable of in our school and community.

Thank you for your continued support and I look forward to meeting you during the exciting year ahead.

Yours faithfully,

David Penman  
Assistant Headteacher Behaviour and Standards