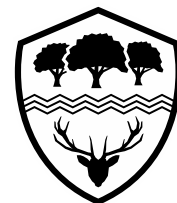


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MEDEN
SCHOOL

January 24, 2024

Dear Parents/Carer

Meden School is proud of its high standards of behaviour and expectations of all our students. Having such high standards ensures that our school is a place where students are able to learn, achieve and develop into the very best version of themselves. It has been wonderful to be able to send out so many positive communications to parents and from the feedback we have received so far, I know you appreciate this.

Nobody likes to give a detention to a student, but unfortunately this can be necessary when a student does not meet the expectations of our school. Here are the reasons a student would be set a detention

What for?	Type of detention	When?
Being late without a valid reason	20 mins after school	Same day
Missing homework	40 min after school	Next available session
C2 low level disruption	40 min after school	Next available session
C2 not meeting expectation	40 min after school	Next available session
C2 off task (not doing any work)	40 min after school	Next available session
C2 behaviour	40 min after school	Next available session
4 th strike on conduct card	40 min after school	Next available session
Not turning up to a detention	Headteacher detention	Until 4pm on a Friday

Details of all behaviours logged, including detentions, are available on your MCAS Parent Portal and can be checked by you, at any time. If you cannot log on to MCAS please either refer to the website for instructions, or email office@medenschool.co.uk.

Detentions are mandatory and apply to all students. If your child receives a detention we will communicate with you in the following ways.

For all incidents excluding a same day late detention the process is as follows:

- A text will be sent to you informing you of the incident and that a detention has been set. When a C2 has been given in class, we ask the teacher to contact you to discuss the event where possible.
- The day before your child is due to sit the detention you will receive a further text message. If at this point there is an issue with your child doing the detention, we ask that **YOU** contact school to rearrange this. **Students will no longer be allowed to rearrange detentions without contact from parents.** As you can probably imagine we hear many different reasons why a child is unable to attend their detention, and so it is important for Parents/Carers to reschedule it and not the child.

For **LATE DETENTIONS** you will receive a text informing you of the detention for that day afterschool. If there is a genuine reason for your child's lateness please contact school asap. We understand that sometimes things happen that we cannot control.

Please note that failure to attend any detention for no reason will result in a further sanction.

It is so important that the contact details we have on file for you, are correct and up to date, so if you do change anything then please let us know asap. This will allow us to effectively communicate with you.

We do appreciate that the phone lines can be busy and so if you are struggling to get through on the telephone, please email us on office@medenschool.co.uk. We will then pass on the message to the relevant staff member. Do not text us as this is not regularly monitored and don't forget to include your child's details in the email to avoid a delay.

Thank you for your continued support.

Kind regards

Mr S Morton

Deputy Headteacher