

 **Meden School**  
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**Head Teacher**  
Jim Smith *BSc (Hons), PGCE, MA, NPQH*



**MEDEN**  
SCHOOL

April 18, 2025

Dear Parent/ Carer,

As we look forward to welcoming our students back to school after the Easter break, I would like to thank Parents and Carers for your support of the high standards we set and expect of our students each day. We know this supports a safe and calm school environment, which ensures our learning environments are more productive, purposeful, and engaging for our students. This is particularly important for our current year 11's as they head in to their examination season and the school and staff will be doing their utmost to support them during this time.

Punctuality, Uniform & Behaviour remain an essential part of day to day school life. Students should be on site at or before 8:45am. If a student arrives after this time, they will be classed as late. **Students who are late to school will be issued with a 20-minute same day detention.** We do, of course, understand buses can be late and there can be exceptional circumstances. Please continue to contact the school and the attendance line (01623 843517 option 2), if you are aware of a foreseeable difficulty with attendance and/ or punctuality on any given day.

Attending **in full uniform and being fully equipped for learning** is vital. As a school, we want students to take responsibility for managing this. We can and do supply students with equipment and uniform where necessary. If you require any such support, please contact the school.

We will continue to communicate via text message to inform parents of both positive events and when and where behaviour expectations have not been met. Alongside this, the 'My Child at School' app can detail all your child's points that have been gained. If you need support setting up your 'My Child at School account', then please contact school ([office@medenschool.co.uk](mailto:office@medenschool.co.uk)).

If your child receives a detention in school when they have not met expectations, then you will be notified via text message both on the day of the event and the day before the detention as a reminder. **If there is any reason your child cannot complete their detention on the expected day, please contact the school so this can be rearranged. This information must come from the parent/ carers and not the child.** The 'My Child at School' app will have further information about the behavior that has been logged, alternatively, please contact school for further clarification. Please use the dedicated email address [detentions@medenschool.co.uk](mailto:detentions@medenschool.co.uk) to ensure it gets to the correct member of staff.



For the majority of our students who continue to produce excellent work and demonstrate a positive attitude to learning, can I take this time to thank you and your families. We will continue to recognise their efforts by communicating home to inform parents of their day to day achievements.

I would like to thank you in advance for your support of the school the and expectations we have for all learners at Meden School.

Kind regards

A handwritten signature in black ink, appearing to read 'SM', with a long horizontal flourish extending to the right.

Mr Simon Morton  
Deputy Headteacher